

General Terms and Conditions

1. GENERAL CONDITIONS OF ORDER

- A. *We reserve the right to review the processes and records associated with this order at all suppliers' facilities with appropriate notification. This right extends to our customers, applicable regulatory agencies, and any sub-tier suppliers used in the fulfillment of this order.*
- B. *Suppliers must maintain records regarding the product or service provided regarding all orders for a minimum of 3 years. All conformance records must be shipped with products/services provided.*
- C. *Suppliers that fail to meet requirements may be issued a formal Corrective Action to complete and return for supplier to take action to prevent recurrence. Supplier agrees to complete and return any formal corrective actions within a defined and reasonable amount of time.*
- D. *Supplier agrees to adhere to legal requirements enforced by all applicable local and international agencies. Such requirements should include proper business ethics of personnel and business practices, safety provisions, human rights, and acceptable labor conditions/practices.*
- E. *Suppliers ensure proper security is in place to prevent loss or breach of electronic information. NIST 800-171 can be used as a guideline.*

2. PART / COMPONENT / MATERIAL PROVIDERS

- A. *Supplier agrees to provide parts defined within the associated PO to the revision level noted. If no revision level is noted, the latest revision level is requested.*
- B. *Supplier agrees to provide conformance records of parts provided to ensure items meet specification and performance requirements. A Certificate of Conformance is acceptable for parts and components. Chemical and Physical test reports are preferred for all raw materials.*
- C. *Supplier agrees to adhere to all conflict mineral laws for materials provided.*

3. MANUFACTURERS

- A. *Certificates of Conformance are required for each line item listed on the PO as directed.*
- B. *All special processes required by this PO must be performed by qualified personnel and the processes be periodically validated to ensure output meets requirements. Process validation records will be made available upon request.*
- C. *Any differences between what is listed above and what is provided by the supplier must be clearly identified, communicated, and approved prior to shipping. Supplier is not*

- allowed to modify drawings, specifications, or product characteristics without written consent of our engineering and quality departments.*
- D. When utilizing sampling inspection as a means of verification, the method must be in accordance with a statistically valid standard (i.e. ANSI Z1.4 or equivalent).*
 - E. Detection of a nonconforming product regarding any order (currently in work or previously shipped) must be promptly communicated to our quality department for evaluation.*
 - F. If any of this order is outsourced to your suppliers, all applicable requirements and specifications must be communicated (including all applicable key characteristics) to each sub-tier supplier used.*

4. PROCESS/SERVICE PROVIDERS

- A. If providing calibration services, all certificates must identify standards used and must be traceable to NIST (National Institute of Standards Technology). Calibration certificates must note received and as left conditions.*
- B. Providers of welding services must maintain qualified and certified personnel and make the records of qualification available upon request.*
- C. All special process providers must perform tasks according to applicable and stated specifications (ASME, Mil Specs, etc.). Conformance records provided must indicate specifications in which processes were performed.*
- D. Service Providers performing tasks that do not directly impact product quality are required to provide evidence of competence to complete specific actions.*

5. EXPRESSED WARRANTY

- A. All products/services provided determined not to conform to stated requirements will be returned to the provider for credit or replacement.*
- B. Notification and return of items will be processed in a timely manner.*